	MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE						
	OBJECTIVE QUESTION						
	GCC - TBC 30-WPM 19 Dec 2023 ENG 30-WPM BATCH-204						
	FINAL ANSWER KEY						
Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer	Final Answer
1	Pen drive has _____ port.	Usb	Lan	Ps/2	None of these	A	A
2	_____ Is not input devices	Pen Drive	Scanner	Keyboard	Mouse	A	A
3	FDD stands for ____	Floppy Disk Drive	Fresh Disk Drive	Floppy Drive Disk	None of these	A	A
4	GUI stand for	Graphical User Iterface	Graph User Information	Grey user Interface	None of these	A	A
5	System unit consist of _____	Motherboard	RAM	Harddisk	All of these	D	D
6	The _____ following command is not available in View Tab.	Ruler	Bold	Gridlines	Zoom	B	B
7	The default left margin in word 2010 is	1	1.25	1.5	2	A	A
8	To cancle any open dialog box _____ Key can be used.	Ctrl	Esc.	Alt	Shift	B	B
9	In Word 2010 the Zoom is placed on_____Tab	View tab	Home tab	Review tab bar	Insert tab	A	A
10	Word is _____ Type of software	System Software	Application	End user	Antivirus	B	B
11	SUM function adds numbers in the range of cells	TRUE	FALSE			A	A
12	Which options you do not find under insert menu in MS Excel 2010 ?	SmartArt	audio	video	Formula	D	D
13	_____ Option is available only in MS-Excel Window.	Status Bar	Title Bar	Menu Bar	Formula Bar	D	D
14	In which tab Filter option is available in MS Excel 2010 ?	data	review	view	None of these	A	A
15	Which of the following is not a correct statement regarding MS Excel 2010 ?	It's a spreadsheet package	It can be used to create charts	It is used to draw images	It has columns and rows.	C	C
16	BMP means _____	Bitmap Page	Bitmap Image	Bitwise Image	Bitmap Picture	B	B
17	In a slide show using ESC we can _____	Enter a slide show	Exit from Slide Show	to go to next slide	None of these	B	B
18	Changes made in _____ are applied to all the slides.	Main slide	First Slide	Slide Master	Last Slide	C	C

	MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE						
	OBJECTIVE QUESTION						
	GCC - TBC 30-WPM 19 Dec 2023 ENG 30-WPM BATCH-204						
	FINAL ANSWER KEY						
Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer	Final Answer
19	Which option selects all object at one time in a slide?	Alt+A	Ctrl+V	Shift+ Enter	Ctrl+A	D	D
20	User can add_____ files in presentation	Audio	Video	Image	All of these	D	D
21	.MIDI is a file extension of a sound file.	TRUE	FALSE			A	A
22	SMPT for sending Email	TRUE	FALSE			A	A
23	_____are also called as personal computers.	Super Computers	Mainframe Computers	Mini Computers	Micro Computers	D	D
24	The Website address is given on ___ Internet Explorer.	Standard buttons toolbar	Address Bar	Menu Bar	Links toolbar	B	B
25	Hypertext is text with many images and sounds	TRUE	FALSE			B	B